

## Notice of Meeting

# Overview and Budget Scrutiny Committee

**Date & time**

Wednesday, 12 July  
2017 at 10.00 am

**Place**

Committee Room C,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Ross Pike or Emma  
O'Donnell  
Room 122, County Hall  
Tel 020 8541 7368 or 020  
8541 8987

**Chief Executive**

David McNulty



We're on Twitter:  
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**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [ross.pike@surreycc.gov.uk](mailto:ross.pike@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Emma O'Donnell on 020 8541 7368 or 020 8541 8987.**

### Elected Members

Ms Ayesha Azad, Mr Jonathan Essex, Mr Robert Evans, Mr Tim Evans, Mr Tim Hall, Mrs Kay Hammond (Chairman), Mr David Harmer, Mr Nick Harrison (Vice-Chairman), Ms Charlotte Morley and Mrs Hazel Watson

### TERMS OF REFERENCE

#### **The Committee is responsible for the following areas:**

Co-ordinates the Council's policy development and scrutiny work by agreeing work programmes for Select Committees, ensuring that reviews are focused on the Council's priorities and value for money, that reviews are cross-cutting where appropriate, and that work is not duplicated.

Performance, finance and risk monitoring for all Council services.

Policy development and scrutiny for Cross-cutting/whole-Council issues, including:

- Budget Strategy/Financial Management
- Improvement Programme, Productivity and Efficiency
- Equalities and Diversity
- Corporate Performance Management
- Corporate and Community Planning
- Transformation
- New models of delivery
- Digital strategy

# AGENDA

## 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

## 2 MINUTES OF THE PREVIOUS MEETING: 27 MARCH 2017

(Pages 1  
- 8)

To agree the minutes as a true record of the meeting.

## 3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

### Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Thursday 6 July 2017).
2. The deadline for public questions is seven days before the meeting (Wednesday 5 July 2017).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

## 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

(Pages 9  
- 10)

The Committee is asked to note the Cabinet response to recommendations made by the Council Overview Board on 1 March 2017.

## 6 REVIEW OF SELECT COMMITTEE PROPOSED FORWARD WORK PROGRAMMES

(Pages  
11 - 22)

The Committee is asked to review and agree the Forward Work Programmes for each of the Select Committees.

**7 BUDGET SUB-GROUP TERMS OF REFERENCE**

(Pages  
23 - 26)

The Committee is asked to review and agree the Budget Sub-Group's Terms of Reference, making any amendments as necessary.

**8 DATE OF NEXT MEETING**

The next meeting of the Committee will be held at 10:00am on Thursday 14 September 2017.

**9 PRIVATE MEMBER INDUCTION SESSION**

**David McNulty**  
**Chief Executive**

Published: Tuesday 4 July 2017

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*